

Minutes

January 5, 2017

Call to order: The regular meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on January 5, 2017. The meeting was called to order by Chairman William Merchant at 6:01 pm at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.

Present: Mr. William Merchant
Mr. Matt Carlson
Mr. Gary Emmons
Ms. Tammy Stevens
Ms. Vicki Smith
Mr. Paul Hauer
Mr. David Warner
Ms. Tangee Bishop
Ms. Roselle Potts
Ms. Janine Brooks

Agenda:

- Mr. Matt Carlson asked that a recurring item be added to the agenda to review Action Items from previous meeting.
- Ms. Vicki Smith requested to add item to discuss BCT's role in social media to the agenda

The agenda was approved with the additions.

Minutes:

Minutes from December 1, 2016 approved without exception.

Member Input: The Board reviewed the letter and response for Ms. Bonnie Woodman regarding her inquiry of the status of capital credits payout.

Financial Statement: Mr. Paul Hauer reviewed the Financial Statement for November 2016. The Board reviewed the new report for Non Regulated services. This report is still in development and does not contain complete information at this time.

Cash Flow: Mr. Paul Hauer reviewed the cash flow statement for Year-to-Date through November 2016.

Accounts Payable: Accounts Payable for December 2016 was reviewed and discussed.

Loan Activity: Mr. Paul Hauer reviewed the Loan Activity Report for December 2016.

President's Report: President Hauer discussed the report that was sent prior to the meeting to the Board for review.

CBS Update: A clerical position was added and the new employee began on December 30, 2016. CBS had their Strategic Planning session on December 7, 2016. They discussed possible areas of opportunity for Marketing, IT/Networking, and Regulatory.

Open Discussion:

- **Social Media:** BCT has an employee review social media sites as a portion of their job duties. Not all sites can be monitored as they are private groups. BCT does investigate and respond to comments that are discovered.
- **Keller Building:** A 3 year lease agreement has been signed with a Landscaping Company. BCT will require they provide their own security system for their offices if they desire a security system; BCT will provide building access security.
- **Plant Events Review 2016 – David Warner:** Dave reviewed items on the report that was previously sent for the Board's review.
- **The monthly Marketing and Plant Reports:** will be provided to the Board on a monthly basis for their review on call to order.
- **All Employee Meetings:** All Employee meetings are the 2nd Tuesday of each month. January's meeting is January 10th. The Board is buying breakfast for employees to show their appreciation. President Hauer invited the Board to attend any of the employee meetings.

BCT Board Meeting recessed at 7:15 pm to go into Executive Session.

BCT Board Meeting resumed at 8:37 pm.

Open Discussion:

Mr. Gary Emmons gave an update on a, non-company sponsored retiree Christmas party. Several retirees got together for dinner.

Adjournment: There being no further business the meeting was adjourned at 8:45 pm.

William Merchant
Chairman

Gary Emmons
Secretary