

Minutes

April 15, 2017

**Call to order:** A special meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on April 15, 2017. The meeting was called to order by Chairman William Merchant at 10:52 am at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.


**Present:**


Mr. William Merchant  
Mr. Matt Carlson  
Ms. Tammy Stevens

Mr. Gary Emmons-absent  
Ms. Vicki Smith  
Mr. Paul Hauer

**Audit:** A motion was made by Ms. Vicki Smith and seconded by Mr. Matt Carlson to approve the 2016 Audit as presented by Mr. Scott Daniels, Aldrich CPA's on Thursday, April 13, 2017 at the regular Board Meeting. Motion carried.

**Adjournment:** There being no further business the meeting was adjourned at 10:53 am.

  
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William Merchant  
Chairman

  
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Gary Emmons  
Secretary



Minutes

April 13, 2017

**Call to order:** The regular meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on April 13, 2017. The meeting was called to order by Chairman William Merchant at 6:00 pm at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.

**Present:**

Mr. William Merchant  
Mr. Matt Carlson  
Ms. Tammy Stevens  
Ms. Vicki Smith  
Mr. Paul Hauer

Mr. David Warner  
Ms. Tangee Bishop  
Ms. Roselle Potts  
Ms. Janine Brooks  
*Mr. Don Rickman*

Mr. Gary Emmons was present via Conference Bridge

**Agenda:** Approved as presented.

**Minutes:** Minutes from March 9, 2017 approved with correction. Add the words "a minor" to sentence "Disclosure of Conflicts of Interest: Bill advised he has a minor beneficial interest in other entities such as Century Link.

**Audit:** Scott Daniels and Lindsey Godfrey presented the 2016 Audit report.

**Action Items:**

**Hamlet:** Tangee advised that they could assist the Hamlet with a bill insert rather than information being sent with BCT's new customer information packet.

**Google Maps:** Project for an interactive map on cable upgrade project is on hold as the Graphic artist that was to work with BCT's engineering department is no longer available.

**Credit Cards with Rewards:** CBS found a cash rewards card with Columbia Bank – 1 ½%. President Hauer to research how to redeem current reward points with Bank of the West.

**Financial Statement:** No financials to review. Financials for first quarter will be available at the May Board Meeting along with Profit/Loss by line of Business.

**Accounts Payable:** Accounts Payable, check register, ACH/Electronic Disbursements and Credit Card detail reports for March 2017 were reviewed and discussed.

**Loan Activity:** Mr. Paul Hauer reviewed the Loan Activity Report for March 2017.

**President's Report:** President Hauer reviewed the Presidents' report that was provided prior to the meeting to the Board for their review. Discussion followed.

**Engineering/Technology/Plant Report:** Mr. David Warner reviewed the report that was provided prior to the meeting to the Board for their review. Discussion followed.

**Marketing/Front Office Report:** Ms. Tangee Summerhill-Bishop reviewed the report that was provided prior to the meeting to the Board for their review. Discussion followed.

**CBS Update:** The next member meeting will be held April 19, 2017.

**Open Discussion:**

**Annual Meeting:** The Annual Meeting, July 6, 2017 will be held at the Beavercreek Grange, 22041 S Kamrath Rd., Oregon City, OR at 7:00 PM.

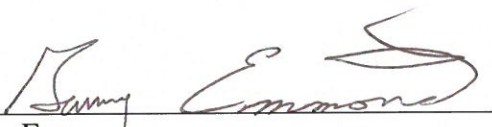
**Property located at Beavercreek and Kamrath Rd:** President Hauer reviewed the proposals, one to lease and one to purchase, that had been presented previously to the Board for their review.

- The Board requested that President Hauer talk with RTFC to see if there are any restrictions or stipulations if the property is sold versus leasing.
- The Board rejected the lease proposal as it was too low.
- Suggestion to put up a For Sale sign and see what kind of offers come in, once it is cleared with RTFC.
- Board requested to find out what the commission to realtor is for selling property.

**Thank You:** Mr. Matt Carlson and the Board expressed their thanks to Ms. Tangee Summerhill-Bishop for her 14 years with BCT and expressed that she will be missed.

**Adjournment:** There being no further business the meeting was adjourned at 8:44 pm.

  
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William Merchant  
Chairman

  
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Gary Emmons  
Secretary