

Minutes

March 9, 2017

Call to order: The regular meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on March 9, 2017. The meeting was called to order by Chairman William Merchant at 6:00 pm at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.

Present:

Mr. William Merchant
Mr. Matt Carlson
Mr. Gary Emmons
Ms. Tammy Stevens
Ms. Vicki Smith

Mr. Paul Hauer
Mr. David Warner
Ms. Tangee Bishop
Ms. Roselle Potts
Ms. Janine Brooks

Agenda: Approved with additions under open discussion:

Rtime
Disclosure of Conflicts of Interest

Minutes:

Minutes from February 2, 2017 approved without exception.

Member Input: Reviewed letter and response for Darlene Hill regarding capital credits inquiry.

Action Items:

Nominating Committee: Board will appoint member to Nominating Committee and advise Recording Secretary, Janine Brooks to invite them to April 13th Board Meeting.

Annual Meeting: Board by acclamation set Annual Meeting date for July 6, 2017. If positions are not contested there will be a vote at the annual meeting rather than by mail. There will be a bill stuffer in May billing announcing Board positions open and to contact Nominating Committee.

BCI: Paul advised that Board members should contact Steve Beyers regarding Life Insurance. Contact information is on Call to Order.

Google Maps: BCT will work with Engineering and Graphic Artist to set Districts.

Credit Cards with Rewards: CBS is researching.

Financial Statement: Income and Balance Sheet will be available at next meeting when audit is finalized.

Accounts Payable: Accounts Payable, check register, ACH/Electronic Disbursements and Credit Card detail reports for February 2017 were reviewed and discussed.

Loan Activity: Mr. Paul Hauer reviewed the Loan Activity Report for February 2017.

President's Report: President Hauer reviewed the Presidents' report that was provided prior to the meeting to the Board for their review. Discussion followed.

Engineering/Technology/Plant Report: Mr. David Warner reviewed the report that was provided prior to the meeting to the Board for their review. Discussion followed.

Marketing/Front Office Report: Ms. Tangee Summerhill-Bishop reviewed the report that was provided prior to the meeting to the Board for their review. Discussion followed.

CBS Update: Auditors have finished field work for audits. Will present at next meeting. Staff is training on NISC accounting software, DirectLink is converting in June.

Open Discussion:

Set May board meeting for May 10th.

Disclosure of Conflicts of Interest: Bill advised he has a minimal beneficial interest in other entities such as Century Link.

Discussion of bill insert regarding cable rates.

Discussion on Rtime conference and sessions that were attended. Information on Live Learning Center will be provided to the Board as sessions are available for review.

Tangee provided examples of logos to Board.

Tammy shared that the Hamlet is looking at putting together a Welcome Packet for people moving into area and asked if BCT could provide information. Due to CPNI rules, BCT is unable to provide information. Tangee will research if it is possible to include an insert in the Customer Information Packet sent to new members.

BCT Board Meeting recessed at 8:07 pm to go into Executive Session.

BCT Board Meeting resumed at 8:30.

Adjournment: There being no further business the meeting was adjourned at 8:35 pm.

William Merchant
Chairman

Gary Emmons
Secretary