

Minutes

June 1, 2016

Call to order: The regular meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on June 1, 2016. The meeting was called to order by Chair William Merchant at 6:00 pm at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.

Present: Mr. William Merchant
Mr. Matt Carlson
Mr. Gary Emmons
Mr. Rex Hagans
Mr. Don Kelly
Mr. Paul Hauer
Mr. David Warner
Ms. Tangee Bishop
Ms. Roselle Potts
Ms. Janine Brooks

Minutes:
Minutes from May 11, 2016 approved without exception.

Member Input: Matt Carlson said he googled BCT and there were reviews on a few sites with low ratings. BCT needs to claim the business in order to respond. Asked that Tangee look into. Matt also reported that he had called repair regarding a set top issue around 4:15 and was put in que that stated there was one call ahead of his. He input his telephone number and waited for an hour before calling back. Again he was put in que so he held this time and waited for a half hour and no one came on line. David Warner will look into this issue with the phone system.

Financial Statement: **President** Paul Hauer reviewed Financials for April 2016. Board asked Paul to report of what "Income from subsidiary" is comprised.

Proposed Budget: President Paul Hauer reviewed the Proposed Budget for 2016. Mr. Rex Hagan made a motion and it was seconded by Mr. Gary Emmons to approve the proposed budget as presented. Discussion on presentation of new products and board approval. Vote called, motion carried.

Cash Flow: President Paul Hauer reviewed the cash flow statement for April 2016.

Accounts Payable: Accounts Payable for April 2016 was reviewed and discussed.

Loan Activity: President Paul Hauer reviewed Loan Activity for April 2016.

President's Report: President Paul Hauer reviewed the president's report that was submitted to the board for prior review. Paul reported that an employee had been in an automobile accident, no injuries to employee or other party. The BCT vehicle was totaled. A new vehicle will be leased from Enterprise.

Price Book Changes: Ms. Roselle Potts reviewed the Price Book Changes for a cable television rate increase and EZ Video product. Mr. Matt Carlson made a motion and it was seconded by Mr. Don Kelly to approve the Price Book changes on 4th Revised Sheet No.101; 7th Revised Sheet No. 103.3; 12th Revised Sheet No. 107; 12th Revised Sheet No. 805; 8th Revised Sheet No. 806; and Original Sheet No. 1100. Motion Carried.

CBS Update: Reviewed Minutes of April 14, 2106. President Paul Hauer reported that an offer has been made for the Senior Accountant position. Waiting for background checks to be completed. Clear Creek Communications has signed an agreement with CBS for Accounting Services with a cut over date in September 2016.

Open Discussion:

- Annual Meeting – Ms. Tangee Summerhill-Bishop distributed a draft of the Annual Report, Notification Letter and ballot, and a Member Satisfaction Survey (will be sent to a cross section of approx. 800 members along with their ballots).
- Tangee distributed information on Summerfest and the Company Picnic.
- Nominating Committee Report was reviewed.
- Nominating Committee Compensation – Mr. Don Kelly reported that the Nominating Committee spent a total of 9 hours selecting Candidates for the open Board Positions. Don advised that the Notice in the Newsletter was very helpful and provided several members that were interested in the board positions. In the future he would recommend:
 - Notice in Newsletter notifying the districts that are open and advise if there is incumbent running for re-election.
 - Face-to-Face interviews of candidates is very important
 - Recommends that there be at least one board member on the Nominating Committee
- Next Board Meeting will be August 11, 2016 at 6:00 PM.
 - Election of Officers

The regular meeting recessed at 8:09 to go into Executive Session.

The regular meeting resumed at 9:00 pm.

Adjournment: There being no further business the meeting was adjourned at 9:01 pm.

William Merchant
Chairman

Gary Emmons
Secretary